SMETAP PROGRAMME REGISTRATION FORM | PSMB/STP/1/07

Reminder : Please submit the registration form at least one (1) weeks before the commencement of the programme
One (1) copy of this registration form is required for each programme. All parts of this form must be duly completed.

PROGRAMME TITLE : TRAIN THE TRAINER

A. GENERAL INFORMATION

1. MyCoID : | | | | | | | | | | | | | | | | | | | |
2. Employer Code Number : | | | | | | | | | |
3. Registered Name And Address Of company : _____

_____

_____

Tel : _____ Fax : _____ E-mail : _____

Contact Person : _____

B. DETAILS OF TRAINING PROGRAMME

Type Of Training : ☐ Public Programme ☑ In-House Programme (Please tick (/) in appropriate box)

Dates : 24 – 28 September 2018 Training Location: Hotel Bangi Putrajaya, Selangor

Name of Training Provider : German-Malaysian Institute E-mail : nabilah@gmi.edu.my

C. DETAILS OF PARTICIPANT ATTENDING THE PROGRAMME

	Name	Designation	NRIC.
1.	_____	_____	_____
2.	_____	_____	_____

(Please attach separate list if necessary)

D. EMPLOYERS DECLARATION

1. I (name)_____agree to send these particular trainees to attend the above programme under SMETAP Scheme.

2. I give the authority to Pembangunan Sumber Manusia Berhad (PSMB) to debit from our HRDF account for the course fees as follows :

   a) For public Programme : RM _____ / trainee; or

   b) For in-house programme : RM _____ / day

I also agree for the course fee of training to be debited although our trainees withdraw after the confirmation letter has been issued.

3. If payment by cheque, please cross and made payable to "German-Malaysian Institute". CHEQUE NO :_____ AMOUNT : RM _____
Payment can also be made online to 'German-Malaysian Institute', CIMB Bank Berhad, Account number: 8002-777-436.

Distance from company to training venue : ☐ Below 70 KM ☐ Above 70 KM

Signature : _____

Name and Company Stamp : _____

Chairman, Executive Director, General Manager,
Training Manager/HR Manager, Executive+

Date : _____