

GMI

REGISTRATION FORM

SHORT-TERM COURSES

(Please fill up the registration form and fax to: 03-8921 9003)

Company : _____

Address : _____

Contact Person : _____

Telephone : _____ Fax : _____

Course & Module Code : _____
(Please use separate registration form for each course)

Training Date : _____

Company Registration No : _____
(PSMB Registration No.)

No.	Participant's Name	I.C. No	Designation	Course Fee.

TERM AND CONDITION

- Payment** : Cash or cheque upon registration and payable to German-Malaysian Institute. All Payment must be forwarded to the Marketing Unit, together with a copy of this registration form.
- Registration** : Latest 7 working days before course commences.
- Changes** : German-Malaysian institute reserves the right to cancel or reschedule the date and time of any course.
- Confirmation** : Confirmation on registration will be notified in writing by GMI.
- Cancellation** : 1) Cancellation will be accepted up to 5 working days before course commences.
 2) Within 5 days preceding commencement of course, 75% refund will be made.
 3) After commencement, no refunds can be made but substitute participants are allowed.
 4) Cancellation made on or after course commencement date is invalid and full amount will be invoiced accordingly.

FOR MICRO,SME & SMI's ONLY**PSMB FUNDS:**

I confirm that the above named company is a MICRO, SME's & SMI (according to the definition below), involved in manufacturing activities and hereby apply for a 70% discount (subsidised by SME Corp) on the fees.

.....
 Directors name & signature

.....
 Co. Stamp

FOR NON SMI's ONLY

.....
 Cheque No. / Amount

.....
 Date

.....
 Signature & Co. Stamp

I hereby confirm the above registration.

Payment by cheque or cash must be made before commencement of the course.